

Time duration in the disposal of applications (As on 14.7.2023)

S. No.	Nature of Application	No of Days
1	Grant of Advance / Withdrawal from GPF	07
2	Grant of Motor Cycle / Motor car / Computer Advance	15
3	Grant of L.T.C Advance	07
4	Grant of TA Advance	07
5	Settlement of Adjustment bill of LTC/TA	20
6	Grant of Pay Certificate / TD Certificate/Certificate of accrual if interest on HBA	03
7	Forwarding Applications to outside posts	05
8	Issue of No Objection Certificate for obtaining passport	07
9	Sanction of Medical Reimbursement claim under the delegated powers	20
10	Sanction of Medical Advance	07
11	Grant of Permission under conduct rules	07
12	Change of Home Town in service book	10
13	Grant of HBA	20
14	Grant of Honorarium	07
15	Pay Fixation	03
16	DPC cases	15
17	Transfer of RTI Application	05
18	Disposal of RTI Application	30
19	Disposal of RTI Appeal	30